



Bill Adamsen <bill.adamsen@gmail.com>

minutes

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Fri, Feb 16, 2007 at 6:28 PM

To: PHILIP ARNOLD DR <arnold_philip_dr@sbcglobal.net>, Leila Pinchot <leila@acf.org>, David Bingham <dbbingham@sbcglobal.net>, Ellery 'Woods' Sinclair <wml61@comcast.net>, "Garrett A. Smith" <roarpine@sunlink.net>, Gayle Kida <gayle7258@myway.com>, James Gage <jameswgage@sbcglobal.net>, John Anderson <johnanderson7440@sbcglobal.net>, Micheal McGee <michael.mcgee@pw.utc.com>, Robert Gregg <drbob007@skybridge.com>

Philip:

Thanks for taking and writing up the minutes.

CT-TACF Directors:

Please review for any errors or omissions.

Bill Adamsen

President, CT-TACF

Minutes Connecticut Chapter of TACF - February 10, 2007 Marsh Hall, Yale University

Directors Present: Phil Arnold, Bill Adamsen, Jim Gage, Robert Gregg, Gayle Kida, Ellery Sinclair, Garrett Smith, Michael McGee, David Bingham, John Anderson (100% attendance)

Also Present: Leila Pinchot, Nancy Cebik

Call to Order: 10:10am

Reveiw of Minutes: Minutes of the CT-TACF Sept. 23, 2006 meeting approved.

Election of Officers: Officers elected as follows; President Bill Adamsen, Vice President-Secretary Phil Arnold, Treasurer Jim Gage.

Presidents report:

- Bill Adamsen discussed progress and importance in developing possible orchard sites. As we find more Mother trees to pollinate, and have the capability of managing the pollinations, it becomes critical to have a pipeline of Backcross Orchards to raise the germplasm and ensure we can plant and care for the nuts we produce. In working toward that goal our achievements include:
 - We have a signed agreement with Great Mountain Forest Corp. of Norfolk/Canaan. Goal is to develop at least a test orchard at GMFC or the Yale Camp at GMFC this spring, 2007.
 - We have made connections in Litchfield with the Ripley Wildlife Sanctuary (and Litchfield Land Trust) - and are working to develop a plan for a local orchard in Litchfield - possibly on the Land Trust Site evaluated last year.
 - We have also worked to develop relationships that could lead to orchards in Greenwich (soil testing done), Farmington, Naugatuck, Guilford and Lyme.
 - Organizations that want a Chestnut presence, but do not have the resources to support a Backcross Orchard might be best served by a demonstration planting which might include several pure/hybrid American, Japanese, Chinese and European Chestnuts.

- Bill referred to the Strategic Plan as our statement of Goals and Implementation Steps towards achieving success in CT in restoring the American chestnut. He suggested all be familiar with at least page 1 of the strategic plan which outline the program goals and program implementation steps to achieve those goals.
- We have the ability to create low-cost Posters, and a budget created to assist with doing that. Posters are planned for White Memorial and all orchards.
- Pat van de Kamp has resigned due to health reasons. Pat has been a Board member for several terms and will be missed. There are two open positions on the Board. Bill is open to recommendations to fill those positions.
- The Hartford Courant has provided us with an open offer to publish an article about a compelling public event regarding the Chapter. Bill has been in touch with Steve Grant about particulars. Leila took the action item to define which spring public relations event might best work to provide the best copy and photos.

Finance/Treasurer's Report: was distributed and reviewed.

- It was discussed that depreciating the donation we'd made for fencing, as an asset of the organization was problematic, since we could really point to what portion of the fence was ours. However, since we had used grants as part of our payment, we would need to seek the permission of those who had supplied the grant to expense the funds. Jim reported that Norcross has agreed to allow the Chapter to expense the grants we provided to the Northern CT Land Trust and Woodbridge Land Trust. A motion to expense the grants was made and passed unanimously. The letter signed by Karen Outlaw was filed with the minutes.
- The 2006 financial statements were reviewed. It was suggested that memberships and contributions be separate items on all future Budgets. Motion to approve the 2006 Income and 2006 Expense sheet and the 2006 Year End Balance Sheet was made and passed unanimously. The 2006 Financial Statements will be filed with the minutes.
- At the request of the Treasurer, a motion to secure an informal review of the 2006 Year End CT-TACF finances was made and passed unanimously. Bill Adamsen will work to assemble the required documentation and secure the services of a non-director to provide the review.
- Bartlett Tree and Norcross were sent letters of thanks for their services and contributions as described in the previous minutes. A Motion to recognize contributions of in kind services in the news letter was made and passed unanimously.
- After tabling, a motion was made to accept a budget with the aforementioned separation of membership income and contributions, plus 1000 dollars expense money for an intern, and a 2000 dollar income and expense for fencing, and passed unanimously. Jim Gage to distribute finalized budget which will be entered with the minutes.

Tree Breeding Coordinator Report: Gayle Kida reported that the individual orchard managers have been contacted to ascertain their needs for the coming planting and pollination season. Gayle Kida has a detailed list of those needs and will follow through with the appropriate people. It was noted that Capital expenses such as Fencing are not included in the Tree Breeding Budget. The most costly item is landscape fabric for weed control.

- It was suggested that with good record keeping, the spaces where trees failed to sprout or died, can be replanted with new seed this year. Recommendation is to use both a site map as well as tree tags.
- The goal is to have at least 2, and preferably 3 chestnut lines per orchard (2 could be an infertile combination) with the over 150 nuts/line plus minimum control nuts. Goal is to fill an orchard as rapidly as possible while minimizing risks of failure due to management skills or site conditions.
- The placement of this years nuts was worked out and is available as follows.
 - Manchester (151) --> Woodbridge
 - Roxbury (117) --> Salem
 - Salem (56) --> Salem
 - Tolland (150) --> Great Mtn. or NCLT
 - Tolland (200) --> Vermont gift
 - Stafford (192) --> NCLT

- Gayle also has a list of confirmed American Chestnut trees to pollinate this year. We reviewed a list which can be found below. Gayle will coordinate this activity (take pollination requests and arrange bucket trucks) with the help of Leila Pinchot the regional science coordinator. Objective is to find owners for each of these Trees. It was pointed out that should each of these produce a full crop, we would have a significant issue with finding the orchard space to plant in spring 2008.
 - Rocky Hill (repollinate) --> Pinchot
 - Salem (repollinate) --> Bingham
 - Larkin --> Pinchot
 - Adamsen --> Adamsen
 - Emonds --> Pinchot
 - Lyme -- > (need a climber)
 - Old Lyme --> Bingham
 - Tolland --> McGee
 - Great Mountain --> Pinchot
 - Granby --> Anderson
- It was noted that a key need for the Newsletter was to promote the need for work parties for the coming planting season. It is critical that we have the Manpower on hand to enlarge the Salem Orchard fence and provide planting support for Woodbridge and NCLT and the unknown needs for the Orchard at Great Mountain Forest.

Regional Science Coordinator Report: Leila Pinchot provided her report.

- Leila would like to put together a meeting of the New England orchard managers to share information. More information to follow, and the date will be added to the web-site calendar.
- Newsletter material is necessary for the spring edition. Please send articles and material to Leila. Suggested articles include Mycorrhizae impacts, Chestnut sighted while travelling in Europe, new orchards, special thanks, pollination candidates, calendar. As mentioned earlier - timing to provide support for the Spring Work Parties.
- Leila mentioned our participation in the Hartford Flower Show - Nancy Cebik distributed a sign-up sheet.

New Business:

Robert Gregg made a proposal to create a new F1 line using a Chinese chestnut tree from Woodbridge which exhibited resistance and had desirable apical dominance features. A formal motion was made and passed unanimously to have national breeding coordinator Bob Paris contact Phil Arnold and Bob Gregg to discuss the genetic cross of this tree with American chestnuts.

Old Business:

Discussion on needed bylaw changes was held. A motion was made suggesting John Anderson should put recommendations in writing and distribute for review prior to the next board meeting. It passed unanimously.

Meeting adjourned 2:00pm Future meeting site and date to be announced.

Action Items:

1. ACF board members are asked to look for grant sources. Each Director to make a single recommendation.
2. Bill Adamsen will work to assemble the required documentation and secure the services of a non-director to provide the review of the 2006 Financial documents.
3. Leila to start working on assembling the spring newsletter
4. All directors to provide newsletter material to Leila
5. Bill to update the web calendar with any events
6. Jim Gage to distribute finalized budget which will be entered with the minutes.
7. Gayle to work with the orchard managers to identify exact needs, order materials and schedule delivery

for supplies

8. Leila took the action item to define which spring public relations event might best work to provide the best copy and photos.
9. Bill Adamsen will contact Steve Grant with the details for the PR event.
10. Board members should be sure to log the time they committed to attend the Hartford Flower Show.

Respectfully,
Philip B. Arnold M.D.

Connecticut Chapter of The American Chestnut Foundation
2007 Budget Jan 1, 2007 through Dec. 31, 2007

	2007 Proposed Budget	Responsibility
Income		
Memberships	\$ 3,400.00	
Contributions	\$ 2,600.00	
Grants	\$ 2,000.00	
Interest	\$ 200.00	
Total Income	\$ 8,200.00	
Expense		
Management Costs		
Directors Meetings	\$ 100.00	President
TACF Meetings	\$ 500.00	President
Membership Services	\$ 400.00	Membership
Finance	\$ 100.00	Treasurer
Sub-total	\$ 1,100.00	
Program Services		
Education & Commun		
Annual Meeting	\$ 600.00	Education
Other Meetings	\$ 100.00	Education
Demonstration Plantings	\$ 400.00	Education
Newsletter	\$ 1,000.00	Communications
Posters & Print	\$ 500.00	Communications
Website	\$ 200.00	Communications
Sub-total Ed. & Com	\$ 2,800.00	
Project		
Orchard Supplies	\$ 4,215.00	Tree Breeding
Orchard Services	\$ 1,090.00	Tree Breeding
Orchard Equipment	\$ 980.00	Tree Breeding
Internship	\$ 1,000.00	Tree Breeding
Deer Fence	\$ 2,000.00	Tree Breeding
Sub-total Project	\$ 9,285.00	
Sub-total Prog Services	\$ 12,085.00	
Total Expense	\$ 13,185.00	
Net Income	\$ (4,985.00)	

**Connecticut Chapter of The American Chestnut Foundation
Balance Sheet**

Current Date **2/16/2007**

ASSETS

Current Physical Assets (Bank Assets)

 Checking Account \$1,679.00
 Money Market \$7,064.00

Total Assets **\$8,743.00**

Current Assets *

 Unrestricted Net Assets \$8,743.30

Total Assets **\$8,743.30**

Fixed Assets

 Fixed Assets \$0.00

Total Fixed Assets **\$0.00**

Total Assets **\$8,743.30**

LIABILITIES & EQUITY

Liabilities

 Accounts Payable \$0.00

Total Liabilities **\$0.00**

NET ASSETS

 Total Unrestricted Assets \$8,743.30

TOTAL NET ASSETS

 Net Assets 01/01/2007 **\$8,743.30**

 Net Assets 01/01/2006 **\$9,693.16**

 Change in Net Assets from 01/01/2006 **-\$949.86**

* 2005 Ending Assets plus 2006 Income less 2006 Expenses

Connecticut Chapter of The American Chestnut Foundation
2006 Budget and Actuals
Fiscal Year - January 1, 2006 through December 31, 2006
Current Date 2/16/2007

Ordinary Income\Expense	2006	
	Budget	Actual
Income		
Contributions		
Unrestricted (membership dues)	\$5,100	\$6,614
Member Contributions	\$0	\$519
Total Contributions	\$5,100	\$7,133
Other		
Interest	\$100	\$286
Refunds		\$63
Temporarily Restricted (grants)	\$7,500	\$4,000
Permanently Restricted (endowments)	\$0	\$0
Total Other	\$7,600	\$4,349
Total Income	\$12,700	\$11,483
Expense		
Management Costs		
Directors Meetings□President	\$120	\$49
TACF Meetings□President	\$800	\$586
Office Supplies□Membership Committee	\$100	\$129
Member Services□Membership Committee	\$160	\$0
Postage□Membership Committee	\$100	\$216
Miscellaneous□Finance Committee	\$100	\$26
Total Management Costs	\$1,380	\$1,006
Total Education & Communications		
Annual Meeting□Education Committee	\$700	\$505
Other Meetings□Education Committee	\$200	\$0
Newsletter□Communications Committee	\$400.00	\$974
Posters & Print□Communications Committee	\$300.00	\$371
Website□Communications Committee	\$150.00	\$68
Total Education & Communications	\$1,750	\$1,919
Project (Orchard)		
Orchard Supplies□Tree Breeding	\$3,900.00	\$2,323
Orchard Services□Tree Breeding	\$1,000.00	\$331
Demo Planting□Tree Breeding	\$200.00	\$0
Internship□Tree Breeding	\$1,500.00	\$0
Orchard Capital Equipment□Tree Breeding	\$1,250.00	\$854
Depreciation	\$6,000.00	\$6,000
Total Project (Orchard)	\$13,850	\$9,508
Total Expenses	\$16,980	\$12,432
Unrestricted Profit (Loss)	(\$4,280)	(\$950)